

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 23rd day of February, 2017.

PRESENT: Earl L. Jann, Chairman
Jerome D. Schad, Vice Chairman
Robert N. Anderson, Treasurer
Joseph T. Burns, Secretary to the Authority
Karen A. Prendergast, Comptroller
Jacqueline Mattina, Deputy Associate Attorney
Terrence McCracken, Director of Employee Relations
John Mogavero, Chemist/Chief WTPO
Paul Whittam, Director of Water Quality
Richard Planavsky, Chief Business Officer Manager/Budget Director
Darlene Sikorski-Petritz, Deputy Associate Attorney

ATTENDEES: Mike Wymer
Sean Dwyer

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, February 9, 2017.

III. - APPROVAL OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, February 9, 2017.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**

- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$49,999.00 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0052-17	2	012 053 7532 003 ELLICOTT SQ. ERIE COUNTY WATER AUTHORITY AT&T (ATLANTA GA) POB 105068 Effective 1/01/2017 Thru 12/31/2017	FEB 2017 2/17/2017	52.27
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,100.00 104.54 995.46		
1.2	0520-16	22	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2016 Thru 3/31/2017	2/17/2017	100.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			6,000.00 4,190.40 1,809.60		
1.3	0528-17	45	AUTO AND TRUCK DEALER REPAIRS - DELACY ECWA DELACY FORD INC (TRANSIT RD ELMA) Effective 4/01/2016 Thru 1/31/2017	2/17/2017	46.07
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 5,040.36 14,959.64		
1.4	0685-17	1	TOWN OF EVANS SURCHARGE 2017 CUSTOMER SERVICE & BILLING TOWN OF EVANS Effective 1/01/2017 Thru 12/31/2017	2/17/2017	225,555.29
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,200,000.00 225,555.29 974,444.71		
1.5	0934-16	7	TREATMENT PROCESS VAN DE WATER HACH COMPANY Effective 4/01/2016 Thru 3/31/2017	2/17/2017	1,666.89
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			21,201.37 17,621.57 3,579.80		
1.6	0934-16	8	TREATMENT PROCESS STURGEON POINT HACH COMPANY Effective 4/01/2016 Thru 3/31/2017	2/17/2017	2,396.73
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			21,201.37 20,018.30 1,183.07		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1101-16	95	WATER MAIN MATERIALS CONT. ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	2/17/2017	1,615.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			800,000.00 398,969.78 401,030.22		
1.8	1121-15ERP	17	EMERGENCY WATERMAIN REPAIR ECWA SERVICE AREA KANDEY COMPANY INC Effective 8/01/2015 Thru 12/31/2017	2/17/2017	138,827.30
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,000,000.00 1,200,125.52 799,874.48		
1.9	1401-17	4	NFG GAS PURCHASED - 2017 ECWA NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	2/17/2017	3,066.02
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 10,075.06 139,924.94		
1.10	1407-17	4	NYSEG POWER PURCHASED - 2017 ECWA NYSEG Effective 1/01/2017 Thru 12/31/2017	2/17/2017	8,795.37
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			330,000.00 28,510.44 301,489.56		
1.11	1411-17	5	MISC. SUMMARY INVOICES REC'D 02/13/17 ECWA VERIZON (P O BOX 15124) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	1,105.31
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 6,593.06 119,406.94		
1.12	1411-17	6	ELLCOTT SQUARE 100 MB ACCESS-FEB.2017 ECWA VERIZON BUSINESS Effective 1/01/2017 Thru 12/31/2017	2/17/2017	1,524.16
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 8,117.22 117,882.78		

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1.13	1411-17	7	ELLCOTT SQUARE PORT-FEBRUARY 2017 ECWA VERIZON BUSINESS Effective 1/01/2017 Thru 12/31/2017	2/17/2017	3,253.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 11,370.47 114,629.53		
1.14	1411-17	8	716-N73-2152 STP SWCHYD N/G CIRCUIT FEB. ECWA VERIZON (P O BOX 15124) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	14.73
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 11,385.20 114,614.80		
1.15	1411-17	9	716-N73-1942 PT TO PT T1 DATA CIRC FEB. ECWA VERIZON (P O BOX 15124) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	695.61
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 12,080.81 113,919.19		
1.16	1415-17	4	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	7,169.01
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 65,051.44 934,948.56		
1.17	1424-NC35	4	CONT-NC35, ENG SERVICE THROUGH 1/28/17 ELECTRICAL SUBSTATION -BALL PUMP STATION NUSSBAUMER & CLARKE INC Effective 11/01/2016 Thru 12/31/2018	2/17/2017	9,240.12
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			364,765.00 45,146.14 319,618.86		
1.18	2014011	127	202-129177401 S/C PRI FEBRUARY 2017 SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017	2/17/2017	523.49
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			350,060.00 270,854.37 79,205.63		

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1.19	2014014	12	POTASSIUM PERMANGANATE VDW PLANT CARUS CHEMICAL COMPANY Effective 3/01/2014 Thru 3/31/2017	2/17/2017	3,631.64
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			390,009.60 108,949.09 281,060.51		
1.20	2015021	9	TESTING ANALYSIS FOR NYSDOH TREATMENT PLANTS PACE ANALYTICAL SERVICES INC Effective 11/15/2015 Thru 11/14/2017	APRIL 2/17/2017	160.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,880.00 1,300.00 1,580.00		
1.21	2015021	11	TESTING ANALYSIS FOR NYSDOH TREATMENT PLANTS PACE ANALYTICAL SERVICES INC Effective 11/15/2015 Thru 11/14/2017	APRIL 2/17/2017	160.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,880.00 1,760.00 1,120.00		
1.22	2015022	44	AUTO PARTS/NAPA AUTO PARTS VEHICLE MAINTENANCE GENUINE PARTS COMPANY-BUFFALO DC Effective 11/01/2015 Thru 4/12/2017	2/17/2017	159.92
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,900.00 3,014.03 6,885.97		
1.23	2016010	24	FIRST AID REFILL PROGRAM SP MONITOR FIRST AID @ VARIOUS LOCATIONS DIVAL SAFETY EQUIPMENT INC Effective 2/28/2016 Thru 2/27/2018	2/17/2017	48.95
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,900.00 2,790.03 7,109.97		
1.24	2016017	17	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2016 Thru 5/15/2017	2/17/2017 NONE	1,863.96
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00 21,227.24 8,772.76		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	2016020	4	RESPIRATOR FIT TESTING VARIOUS EMPLOYEES IN ECWA HEALTHWORKS-WNY LLP - WEST SENEGA Effective 10/01/2016 Thru 12/31/2020	2/17/2017	166.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,500.00 3,257.20 12,242.80		
1.26	2016024	7	WINDOW CLEANING:FEB 2017 ECWA SERVICE CENTER CLEARVIEW MAINTENANCE CORP Effective 8/01/2016 Thru 7/31/2017	2/17/2017	240.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			3,150.00 1,910.00 1,240.00		
1.27	2016036	3	MAGIFLEX GLOVES ECWA DIVAL SAFETY EQUIPMENT INC Effective 9/01/2016 Thru 8/31/2017	2/17/2017	1,526.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,900.00 8,395.20 1,504.80		
1.28	2016041	2	PROPANE TANK - REFILL - 2017 LINE MAINTENANCE PRAXAIR Effective 1/01/2017 Thru 12/31/2017	2/17/2017	29.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			6,000.00 100.00 5,900.00		
1.29	2016043	3	BATTERIES VARIOUS EQUIPMENT FASTENAL COMPANY Effective 12/01/2016 Thru 11/30/2017	2/17/2017	349.35
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000.00 1,139.50 3,860.50		
1.30	2016044	3	LEGAL SERVICES ECWA PHILLIPS LYTLE, LLP Effective 11/28/2016 Thru 12/31/2017	2/17/2017	30,293.20
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			125,000.00 72,488.20 52,511.80		

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1.31	2016044	4	LEGAL SERVICES ECWA PHILLIPS LYTLE, LLP Effective 11/28/2016 Thru 12/31/2017	2/17/2017	1,225.94
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			125,000.00 73,714.14 51,285.86		
1.32	2017004	4	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2017 Thru 12/31/2017	2/17/2017	4,843.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			313,000.00 32,000.35 280,999.65		
1.33	2017005	5	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	2/17/2017 NONE	140.63
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 167.39 9,831.61		
1.34	2017005	6	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	2/17/2017 NONE	32.49
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 199.88 9,799.12		
1.35	2017005	8	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	2/17/2017 NONE	21.51
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 249.39 9,749.61		
1.36	2054-17	1	VILLIAGE OF WILLIAMSVILLE SURCHARGE 2017 CUSTOMER SERVICE AND BILLING VILLAGE OF WILLIAMSVILLE Effective 1/01/2017 Thru 12/31/2017	2/17/2017	72,708.45
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 72,708.45 327,291.55		

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1.37	2604-15UNI	388	TOWEL, UNIFORM SERVICE 02-06-17 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 48,662.64 36,337.36	2/17/2017 NONE	224.56
1.38	2604-15UNI	392	TOWEL, UNIFORM SERVICE 12/6/2016 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 48,943.90 36,056.10	2/17/2017 NONE	99.27
1.39	2604-15UNI	394	TOWEL, UNIFORM SERVICE 2/14/2017 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 49,301.90 35,698.10	2/17/2017 NONE	133.44
1.40	2604-15UNI	396	MATS FOR ELLICOTT SQUARE ELLICOTT SQUARE BUILDING CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 49,309.31 35,690.69	2/17/2017 NONE	7.41
1.41	3959-17	8	LEGAL SERVICES AS NEEDED ECWA BARCLAY DAMON Effective 9/24/2016 Thru 9/23/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 100,000.00 18,300.30 81,699.70	2/17/2017	2,722.50
1.42	4908-16	35	REPAIRS AND PARTS - CATERPILLAR MAINTENANCE AND REPAIR OF VEHICLES MILTON CAT Effective 4/01/2016 Thru 5/18/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 50,000.00 14,206.61 35,793.39	2/17/2017 NONE	45.08

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1.43	4988-16	19	SAF-GARD SHOES ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 4/01/2016 Thru 3/31/2017	2/17/2017	150.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 7,317.84 7,682.16		
1.44	5658-16	527	POWER METER INSTALL / BREAKER LUG FIX VDW / VDW RAW WATER CONTRACTOR OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	2/17/2017	3,170.51
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,202,675.00 1,945,246.75 257,428.25		
1.45	5658-16	528	VAULT FLOOD PROBE INSTALL RICE HILL TANK CONTRACTOR OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	2/17/2017	638.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,202,675.00 1,945,885.15 256,789.85		
1.46	5658-16	529	RELOCATE TEMP SENSOR TO VALVE PIT SANDRIDGE TANK CONTRACTOR OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	2/17/2017	1,276.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,202,675.00 1,947,161.95 255,513.05		
1.47	5658-16	530	RELOCATE TEMP SENSOR TO VALVE PIT NEWSTEAD TANK CONTRACTOR OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	2/17/2017	1,134.72
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,202,675.00 1,948,296.67 254,378.33		
1.48	5658-16	531	ELECTRICAL SERVICES ECWA CONTRACTOR OCONNELL ELECTRIC CO,INC (BUFFALO) Effective 6/01/2014 Thru 5/31/2017	2/17/2017	1,554.19
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,202,675.00 1,949,850.86 252,824.14		

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1.49	5822-17	1	COLILERT IDEXX MEDIA/EQUIPMENT 2016 VAN DE WATER IDEXX DISTRIBUTION INC Effective 2/01/2017 Thru 1/31/2018	2/17/2017	185.38
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,000.00 185.38 89,814.62		
1.50	5822-17	2	COLILERT IDEXX MEDIA/EQUIPMENT 2016 VAN DE WATER IDEXX DISTRIBUTION INC Effective 2/01/2017 Thru 1/31/2018	2/17/2017	185.38
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,000.00 370.76 89,629.24		
1.51	6209-15	120	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 02/14/2017 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017	2/17/2017	4,975.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			679,592.63 673,169.53 6,423.10		
1.52	6209-15	121	POLYALUMINUM CHLORIDE COAGULANT VDW PLANT KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017	2/17/2017	4,979.78
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			679,592.63 678,149.31 1,443.32		
1.53	6449-17	24	GROUP DT-5541 & DT-5542 INV #ECWAD021117 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	1,214.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 523,741.24 4,476,258.76		
1.54	6944-13	16	EAP SERVICES JANUARY - MARCH 2017 ERIE COUNTY WATER AUTHORITY PALLADIAN HEALTH LLC Effective 5/01/2013 Thru 4/30/2017	2/17/2017	1,093.95
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			30,000.00 17,713.52 12,286.48		

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1.55	7045-17HR	3	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP Effective 1/01/2017 Thru 12/31/2017	2/17/2017	351.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			19,000.00 1,217.00 17,783.00		
1.56	7133-17	2	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	2/17/2017	47.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 242.93 19,757.07		
1.57	7133-17	3	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	2/17/2017	56.46
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 299.39 19,700.61		
1.58	7833-MP77B	10	CONT-MP77B,PAYMENT NO.10,ENDING 1/31/17 PINE HILL PUMP STATION STC CONSTRUCTION INC Effective 1/01/2016 Thru 12/31/2017	2/17/2017 CONTRACTOR	52,820.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,672,000.00 2,274,636.75 397,363.25		
1.59	8128-17	7	POSTAGE 2017 2/09/17 - 2/14/17 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	6,414.42
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			400,000.00 47,046.37 352,953.63		
1.60	8498-17	1	CITY OF TONAWANDA SURCHARGE 2017 CUSTOMER SERVICE & BILLING CITY OF TONAWANDA (SURCHARGE REPORT) Effective 1/01/2017 Thru 12/31/2017	2/17/2017	49,866.23
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			300,000.00 49,866.23 250,133.77		

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	8708-17	7	BACKGROUND CHECKS ECWA EMPLOYEE BACKGROUND CHECKS PETER M. VITO AND ASSOCIATES Effective 11/17/2016 Thru 12/31/2019	2/17/2017	499.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			10,000.00 2,521.00 7,479.00		
1.62	9483-17	16	FLUOSILICIC ACID 02/16/2016 ST. POINT THATCHER COMPANY OF NEW YORK Effective 10/01/2015 Thru 9/30/2017	2/17/2017	9,217.06
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			353,064.50 145,454.29 207,610.21		
Total Master P/O Releases:				62	666,310.35

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK17-0006	HEALTH PREMIUM REIMB FEBRUARY 2017 HEATH PREMIUM REIMB - RETIREE PAUL SIENKIEWICZ	2/17/2017	1,717.88
2.2	BS17-00002	REPAIR PARTS FOR GARTMAN PUMP ONE GARTMAN PUMP STATION ZELLER CORP (404 SONWIL DR)	2/17/2017	207.50
2.3	GJM17-0006	CELL PHONE SCREEN PROTECTORS INFORMATION TECHNOLOGY CITIBANK	2/17/2017	23.74
2.4	GJM17-0007	JCB 3CX-14 BACKHOE - VEHICLE 602 LINE MAINTENANCE LIFTECH JCB	2/17/2017	82,327.00 ALLIANCE CONTRACT
2.5	JAT17-0009	INCOME EXECUTION PAYROLL COMMISSIONER OF TAXATION & FINANCE	2/17/2017	169.68
2.6	JJM17-0006	ALCOHOL FREE WIPES PLANT FOR SCBA MASKS DIVAL SAFETY EQUIPMENT INC	2/17/2017	12.75
2.7	JMW17-0012	MISCELLANEOUS TOOLS LINE MAINTENANCE GRAINGER (BUFFALO)	2/17/2017	859.44
2.8	JMW17-0022	KENNEDY K-81 HYDRANT PARTS REPAIR OF HYDRANTS K & S CONTRACTORS SUPPLY INC	2/17/2017	1,092.40
2.9	JMW17-0023	MISCELLANEOUS TOOLS LINE MAINTENANCE MIDWAY INDUSTRIES	2/17/2017	117.00
2.10	JMW17-0025	TOOLS, MISCELLANEOUS LINE MAINTENANCE MSC INDUSTRIAL SUPPLY CO INC	2/17/2017	589.20 NEW YORK STATE CONTRACT

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	JMW17-0027	HIGH VISIBILITY RAINWEAR LINE MAINTENANCE DIVAL SAFETY EQUIPMENT INC	2/17/2017	1,484.00
2.12	JMW17-0028	S30 SURVEYOR SURFACE SOUNDING PLATE LEAK DETECTION FLUID CONSERVATION SYSTEMS INC	2/17/2017	160.00
2.13	JTM17-0004	RELAY SOCKETS, SMALL TOOLS, MISC MISC. PUMP STATIONS AND INST SUPPLIES GRAINGER (BUFFALO)	2/17/2017	676.83 NEW YORK STATE CONTRACT
2.14	LJM17-0015	CREDIT CARD PURCHASE HIPPA EXAMS FOR HR CITIBANK	2/17/2017	124.95
2.15	LJM17-0023	15 WATT 18 IN T8 BULBS SERVICE CENTER LOWES COMPANIES INC	2/17/2017	63.96
2.16	RFB17-0025	REPLACEMENT ROSS VALVE PARTS & CONTROL STP WASH WATER VALVE ROSS VALVE MANUFACTURING CO INC	2/17/2017	2,263.50
2.17	SDB17-0032	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	2/17/2017	22.95 NEW YORK STATE CONTRACT
2.18	SDB17-0033	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	2/17/2017	69.62 NEW YORK STATE CONTRACT
2.19	SDB17-0034	MISC SUPPLIES LINE MAINT FASTENAL COMPANY (PO BOX 1286)	2/17/2017	4.56 NEW YORK STATE CONTRACT
2.20	SEK17-0017	MISC SUPPLIES MAINTENANCE CREWS GRAINGER (DEPT 846348423)	2/17/2017	1,045.89 NEW YORK STATE CONTRACT

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	SEK17-0018	MISC FITTINGS EMERGENCY COMPRESSOR HOOK UP ERB CO INC	2/17/2017	191.26
2.22	SEK17-0019	MISC PARTS REPAIRS TO CONCRETE SAW FOX EQUIPMENT CORPORATION	2/17/2017	75.78
2.23	SEK17-0020	MISC SUPPLIES MAINTENANCE CREWS FASTENAL COMPANY (PO BOX 1286)	2/17/2017	125.24
2.24	SPN17-0005	REBUILD OF PUMPS REBUILD HARRIS HILL AND WILLIAM PUMPS FASTENAL COMPANY (PO BOX 1286)	2/17/2017	128.79
2.25	SLZ17-0023	WESTLAW SELECT - WPACK MONTHLY CHARGES LEGAL WEST PUBLISHING PAYMENT CENTER	2/17/2017	376.00
2.26	SLZ17-0024	REGISTRATION - KOWALSKI/DENZLER ECWA AMERICAN WATER WORKS ASSOCIATION(RESEARC	2/17/2017	160.00
2.27	TAT17-0035	SHELF BINS & HAND SOAP ECWA GRAINGER (BUFFALO)	2/17/2017	3,274.34
2.28	TAT17-0036	KURK/GOETZ ENERGY - DIESEL SERVICE CENTER KURK FUEL COMPANY	2/17/2017	5,250.10
2.29	TAT17-0037	GARBAGE BAGS ECWA NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR)	2/17/2017	1,470.80
Total Purchase Orders:			29	104,085.16

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	JJM17-0005		SCBA MASKS CHLORINE RELEASES DIVAL SAFETY EQUIPMENT INC ITEM 1 PRICE DIFFERNCE	2/13/2017	56.75
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>
			471.00	56.75	527.75
3.2	SLZ17-0022		REGIS - ECWA DUES AND CONFERENCE WESTERN NEW YORK WATER WORKS (ROCHESTER) ADDITIONAL EMPLOYEE	2/15/2017	35.00
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>
			350.00	35.00	385.00
Total Purchase Order Amendments:				<u>2</u>	<u>91.75</u>

Report Totals: 93 770,487.26 **

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 3-16)

ITEM 3 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR OPTIMAL CORROSION CONTROL TREATMENT STUDY, VAN DE WATER RESIDUALS DEWATERING AND PROCESSING STUDY AND VAN DE WATER TRACER STUDY, PROJECT NO. 201700025

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide consulting engineering services for Optimal Corrosion Control Treatment Study, Van de Water Residuals Dewatering and Processing Study and Van de Water Tracer Study; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for consulting engineering services for Optimal Corrosion Control Treatment Study, Van de Water Residuals Dewatering and Processing Study and Van de Water Tracer Study will be conducted pursuant to the enacted legislation, New York State Finance Law ' ' 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Leonard Kowalski, Sr. Distribution Engineer, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Russell J. Stoll, Executive Engineer, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting engineering services for Optimal Corrosion Control Treatment Study, Van de Water Residuals Dewatering and Processing Study and Van de Water Tracer Study.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 4 - AUTHORIZATION TO ACCEPT THE CONSTRUCTION AND INSTALLATION OF 1,239 LINEAR FEET OF EIGHT (8") INCH DR18 C-900 PVC WATER PIPE, 120 LINEAR FEET OF EIGHT (8") INCH CL52 DUCTILE IRON PIPE, SIX (6) HYDRANTS, FOURTEEN (14) VALVES AND APPURTENANCES IN SHERWOOD MEADOWS SUBDIVISION PART 3, TOWN OF HAMBURG, NEW YORK, PROJECT NO. 201500197, EC NO. 6823

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority"), by resolution dated October 6, 2016, identified as Item No. 4, of the Minutes of that meeting, accepted the proposal of Dato Development, LLC for the construction and installation of approximately for the construction and installation of approximately 1,395 linear feet of eight (8") inch C-900 PVC watermain, two (2) hydrants, six (6) valves and appurtenances in Sherwood Meadows Subdivision Part 3, Town of Hamburg, New York, identified by Work Authorization No. 6823; and

WHEREAS, The Bill of Sale and the Schedule of Inventory dated January 31, 2017 have been approved by Russell J. Stoll, Executive Engineer and the construction and installation of 1,239 linear feet of eight (8") inch DR18 C-900 PVC water pipe, 120 linear feet of eight (8") inch CL52 ductile iron pipe, six (6) hydrants, fourteen (14) valves and appurtenances in Sherwood Meadows Subdivision Part 3, Town of Hamburg, New York have been installed in accordance with the specifications of the Authority as certified; and

WHEREAS, The Division of Environmental Health of the Health Department of the County of Erie has approved the completed works for public water supply improvement for Sherwood Meadows Subdivision Part 3, Town of Hamburg, New York; and

WHEREAS, Karen A. Prendergast, Comptroller has reviewed the costs of the main and hydrants and finds them reasonable and correct; and

WHEREAS, Russell J. Stoll, Executive Engineer recommends approval and acceptance of said main, hydrants and valves;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accept the construction and installation of 1,239 linear feet of eight (8") inch DR18 C-900 PVC water pipe, 120 linear feet of eight (8") inch CL52 ductile iron pipe, six (6) hydrants, fourteen (14) valves and appurtenances in Sherwood Meadows Subdivision Part 3, Town of Hamburg, New York, and said main, hydrants and valves be added to the property records of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 5 - APPROVAL OF CHANGE ORDER NO. 1 OF STC CONSTRUCTION, INC. FOR CONTRACT NO. MP-77B, PINE HILL PUMP STATION IMPROVEMENTS, PROJECT NO. 201300120, CONTRACT NO. 16-04-01

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 3rd day of December, 2015, the Erie County Water Authority ("Authority") entered into a contract with STC Construction, Inc. for Contract No. MP-77B, Pine Hill Pump Station Improvements, identified as Contract No. 16-04-01; and

WHEREAS, Said contractor has submitted Change Order No. 1 to provide for the following changes:

1. Addition of mechanical seals compared to packing rings for new pumps.
2. Addition of air relief valve on pump casings.
3. Upsize conduit and wiring to Generator for heating purposes.
4. Addition of twenty spare glass block units.
5. Addition of 24" Mega Flange on discharge piping inside pump station.
6. Addition of new sump pump in pipe trench inside pump station.
7. Addition of oversized pump motor junction boxes.
8. Partial relocation of tank level sensing line.
9. Addition of new lintels at upper louvers on pump station.
10. Partial second relocation of tank level sensing line.
11. Layout and re-grade subgrade elevations.
12. Relocation of existing 24" valve during Shutdown C.
13. Removal of grout fill in pump station pipe trench.
14. Repair leak in existing 24" suction piping.
15. Increased generator pad size.

16. Deletion of 8"x8" opening in pump station wall.
17. Deletion of VFD housekeeping pads.
18. Deletion of masonry work for exhaust hood installation.
19. Deletion of pump packer seals.
20. Deletion of portable flow meter calibrator.
21. Removal of the exterior door replacement from Substantial Completion to Final Completion.
22. Reduce value of Bid Item 3, Contingency Allowance for Miscellaneous Repair Work and National Grid Work; and

WHEREAS, The reasons for the above changes are as follows:

1. Upgrade to John Crane mechanical seals with seal water cooling/lubricating instead of packed stuffing boxes requested by Owner.
2. Addition of air relief valves on pump casings requested by Owner.
3. Upsized conduit and wiring to new generator for heating purposes as requested by Owner.
4. Addition of twenty spare glass block units for new windows as requested by Owner.
5. Additional 24" Mega Flange needed for final discharge piping installation inside pump station.
6. Structural Improvements were necessary because of conditions encountered during construction.
7. Electrical improvements requested by Owner.
8. Piping relocation was necessary because of conditions encountered during construction.
9. Structural modifications were necessary because of conditions encountered during construction.
10. Piping relocation was necessary to comply with National Grid requirements for transformer installation.
11. Site grading modifications were necessary because of conditions encountered during construction.
12. Piping modifications as requested by Owner.
13. Structural modifications were necessary because of conditions encountered during construction.
14. Repair leak in existing 24" suction piping found during hydrostatic testing.
15. Structural improvements requested by Owner.
16. Modification to the original design were made during construction as requested by Owner.
17. Modification to the original design were made during construction as requested by Owner.
18. Modification to the original design were made during construction as requested by Owner.

19. Deletion of pump packer seals requested by Owner.
20. Deletion of portable flow meter calibrator requested by Owner.
21. Removal of the exterior door replacement from Substantial Completion to Final Completion due to circumstances beyond the contractor's control.
22. The Contingency Allowance in the Contract is reduced from \$100,000 to \$32,160.26 to compensate for the changes; and

WHEREAS, Arcadis CE, Inc., Consulting Engineers and Russell J. Stoll, Executive Engineer recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of STC Construction, Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 6 - APPROVAL OF CHANGE ORDER NO. 1 OF STC CONSTRUCTION, INC. FOR CONTRACT NO. NC-34, STURGEON POINT RAW WATER PUMP STATION IMPROVEMENTS, PROJECT NO. 201500175, CONTRACT NO. 16-26-12

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 12th day of December, 2016, the Erie County Water Authority ("Authority") entered into a contract with STC Construction Inc. for Contract No. NC-34, Sturgeon Point Raw Water Pump Station Improvements, identified as Contract No. 16-26-12; and

WHEREAS, Said contractor has submitted Change Order No. 1 to provide for the following change:

1. Specification Section 00500 – Agreement, Article 3 – Contract Times, Part 3.02A, REPLACE “45 days” with “130 days”. Based on the Notice to Proceed dated December 21, 2016, Milestone M1 will be required to be completed by April 30, 2017; and

WHEREAS, The reason for said change is to allow for the replacement of the 42” Delivered Water Transmission Main during the spring time and to avoid performing construction operations in winter weather; and

WHEREAS, Nussbaumer & Clarke, Inc., Consulting Engineers and Russell J. Stoll, Executive Engineer recommend approval of said Change Order No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 1 of STC Construction Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 7 - RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS LOCATIONS

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Engineering Department of the Erie County Water Authority ("Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in fire fighting technology, as follows:

Replace existing 4’ hydrant at 8689 Sunset Drive, Town of Clarence with a new 4’ Kennedy K81A on 1/25/17. Work done by ECWA forces under Work Authorization No. 107.200 6927.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R170002.

Replace existing 4’ hydrant at 152 Wildwood Place, Town of West Seneca with a new Kennedy K81 on 1/25/17. Work done by ECWA forces under Work Authorization No. 107.200 6929.

Hydrant originally installed in 1977 was scrapped and retired under Retirement Authorization No. R170004.

Replace existing 4' hydrant at opposite 4204 Trailing Drive, Town of Clarence with a new 4' Kennedy K81 on 1/26/17. Work done by ECWA forces under Work Authorization No. 107.200 6928.

Hydrant originally installed prior to 10/1/99 was scrapped and retired under Retirement Authorization No. R170003.

Replace existing 5' hydrant at 40 Constance Lane, Town of Cheektowaga with a new 5' Clow hydrant on 2/2/17. Work done by ECWA forces under Work Authorization No. 107.200 6930.

Hydrant originally installed in 1964 was scrapped and retired under Retirement Authorization No. R170005; and

WHEREAS, Russell J. Stoll, Executive Engineer ratifies said installations and work;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

RESOLVED: That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 8 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO PENNY BAUMAN - \$2,000.00

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, On the 12th day of July, 2016, Penny Bauman applied for a ¾-inch service to 8523 Falls Road, Town of Aurora, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,000.00; and

WHEREAS, Donna Spencer, Customer Service Representative, has advised that this should been a service replacement; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,000.00 deposit of Penny Bauman; and

NOW, THEREFORE, BE IT RESOLVED:

That the Comptroller is hereby authorized and directed to refund \$2,000.00 to Penny Bauman.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 9 - AUTHORIZATION FOR SUSAN RINALDO, CASH MANAGER TO ATTEND THE NYS GFOA ANNUAL CONFERENCE IN ALBANY, NEW YORK

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority deems it advisable for Susan Rinaldo, Cash Manager to attend the NYS GFOA Annual Conference in Albany, NY at a total estimated cost of \$1,300.00;

NOW, THEREFORE, BE IT RESOLVED:

That Susan Rinaldo, Cash Manager is hereby authorized to travel to Albany, NY from March 27, 2017 to attend March 31, 2017 at a total estimated cost of \$1,300.00.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 10 - AUTHORIZATION FOR LEONARD KOWALSKI, SR. DISTRIBUTION ENGINEER TO ATTEND THE AWWA 2017 NEW YORK'S WATER EVENT CONFERENCE IN SARATOGA SPRINGS, NEW YORK

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority deems it advisable for Leonard Kowalski, Sr. Distribution Engineer to attend the AWWA 2017 New York's Water Event Conference in Saratoga Springs, New York at a total estimated cost of \$800.00;

NOW, THEREFORE, BE IT RESOLVED:

That Leonard Kowalski, Sr. Distribution Engineer is hereby authorized to travel to Saratoga Springs, New York from April 25, 2017 to April 27, 2017 to attend the AWWA 2017 New York's Water Event Conference at a total estimated cost of \$800.00.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 11 - AUTHORIZATION FOR PAUL RIESTER, DIRECTOR OF ADMINISTRATION TO ATTEND THE WERC ANNUAL CONFERENCE IN FORT WORTH, TEXAS

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority deems it advisable for Paul Riester, Director of Administration to attend the WERC Annual Conference in Fort Worth, Texas at a total estimated cost of \$1,300.00;

NOW, THEREFORE, BE IT RESOLVED:

That Paul Riester, Director of Administration is hereby authorized to travel to Fort Worth, Texas from April 28, 2017 to May 4, 2017 to attend the WERC Annual Conference at a total estimated cost of \$1,300.00.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 12 - AUTHORIZATION TO WAIVE SECTION 9.11 OF THE ECWA TARIFF

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority was created by an Act of the New York State Legislature, codified in Sections 1050 through 1073 of Title 3 (the "Erie County Water Authority Act") of Article 5 of the Public Authorities Law of the State of New York; and

WHEREAS, Section 1054 (10) provides ECWA the authority to make by-laws for the management and regulation of its affairs, and subject to agreements with bondholders, rules for the sale of water and the collection of rents and charges therefore; and

WHEREAS, Under this authority, the ECWA Board of Commissioners on April 6, 1954 adopted rules for the sale of water and collection of rents and charges and from time to time adopts revisions and updates to these rules; and

WHEREAS, As of January 1, 2017, Section 9.11 of the Authority's Tariff states "A delinquent service charge as specified in paragraph 14.04 shall be applied to all outstanding accounts where payment has not been fully received by the Authority within ten (10) days after the due date as specified in the bill"; and

WHEREAS, The City of Tonawanda, due to an internal investigation, paid their bills thirteen (13) days beyond the 10 days after the due date and the Authority assessed total delinquent charges of \$596.51 against the City's Municipal Hydrant Permit account, Service Classification No. 3-B; and

WHEREAS, The City of Tonawanda has met all the criteria stated in Section 9.10 of the Authority's Tariff and has requested a one-time waiver of the delinquent charges; and

WHEREAS, Accounts billed under Service Classification No. 3-B, Hydrant Permits, are not eligible for a one-time courtesy delinquent charge reversal as are accounts billed under Service Classification No. 1, General Metered Purposes; and

WHEREAS, The City of Tonawanda has an otherwise on-time payment history; and

WHEREAS, The City of Tonawanda has asked the Authority to grant a one-time courtesy delinquent charge reversal,

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grants a one-time waiver of the Erie County Water Authority Tariff, allowing for a reversal of delinquent charges totaling \$596.51 against the City of Tonawanda's Municipal Hydrant Permit account, Service Classification No. 3-B.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 13 - AUTHORIZATION TO GRANT A ONE-TIME COURTESY REVERSAL OF DELINQUENT CHARGES FOR ROCK OAK, LLC - \$631.22

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 6th day of May, 2004 the Erie County Water Authority ("Authority") adopted a One-Time Courtesy Delinquent Charge Reversal Policy; and

WHEREAS, Said Policy states that if the Authority receives a request to waive a late fee over \$500, the request must be approved by the Board of Commissioners of the Authority; and

WHEREAS, Karen A. Prendergast, Comptroller, advised the Authority that she has received a request to waive the delinquent charges for the Rock Oak, LLC (Account #70536800-0); and

WHEREAS, Karen A. Prendergast, Comptroller advised that this customer for the above account has never received a waiver of late fees in the past; and

WHEREAS, Said request has complied with all one-time courtesy delinquent charge reversal requirements; and

WHEREAS, Karen A. Prendergast, Comptroller, recommends granting the above request; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director, concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the one-time courtesy delinquent charge reversal request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 14 - AUTHORIZATION TO GRANT VACATION ALLOWANCE TO MICHAEL HAENDIGES, PRODUCTION ENGINEER

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Past practice as has been indicated by previous resolutions and/or letters has granted new hires vacation allowances not in accordance with the Erie County Water Authority's standard vacation policy; and

WHEREAS, Joseph T. Burns, Secretary to the Authority requests Michael Haendiges, Production Engineer receive four weeks vacation;

NOW, THEREFORE, BE IT RESOLVED:

That Michael Haendiges, Production Engineer be granted four weeks vacation retroactive to February 21, 2017.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 15 - AUTHORIZATION TO AMEND ITEM NO. 12 OF THE MAY 12, 2016 MEETING OF THE ERIE COUNTY WATER AUTHORITY RELATIVE TO THE DELEGATION OF RESPONSIBILITIES TO THE EXECUTIVE DIRECTOR AND DEPUTY DIRECTOR OF THE ERIE COUNTY WATER AUTHORITY

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 12th day of May, 2016 the Board of Commissioners amended the April 30, 2016 resolution to state that the Board of Commissioners authorize the Executive Director and the Deputy Director, and in their respective absences the Director of Employee Relations and the Secretary to the Authority, subject to the general direction, approval, and control of the Commissioners of the Authority the authority to concurrently, hire, fire, promote and/or demote Authority personnel except those personnel directly employed by the Commissioners and that this resolution shall remain in full force and effect until further action by the Board of Commissioners; and

WHEREAS, It is in the best interest of the Authority to amend Item No. 12 of the Minutes of the Meeting of the Authority held on May 12, 2016 and have said resolution state that the Board of Commissioners authorize the Director of Employee Relations and the Deputy Director, and in their respective absences the Comptroller and the Secretary to the Authority, subject to the general direction, approval, and control of the Commissioners of the Authority the authority to concurrently, hire, fire, promote and/or demote Authority personnel except those personnel directly employed by the Commissioners and that this resolution shall remain in full force and effect until further action by the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Item No. 12 of the Minutes of the Meeting of the Authority held on May 12, 2016 to read as follows "That the Board of Commissioners authorize the Director of Employee Relations and the Deputy Director, and in their respective absences the Comptroller and the Secretary to the Authority, subject to the general direction, approval, and control of the Commissioners of the Authority the authority to concurrently, hire, fire, promote and/or demote Authority personnel except those personnel directly employed by the

Commissioners and that this resolution shall remain in full force and effect until further action by the Board of Commissioners.”

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

ITEM 16 - Service Connection Work Order List:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order No. 2017-05, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 2/10/2017
PAGE: 2

TO: RUSSO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14141

NO.: 2017-05
DATE: 2/10/2017
CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
315912722	316 SOUTH CAYUGA RD	AMHERST	FISHER HOMES	3/4	Residential	WATER DISTRICT A			2,000.00	60537811-3

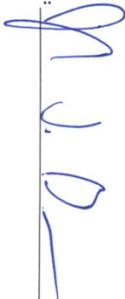
DISTRIBUTION ENGINEER:



COMPTROLLER:



SECRETARY:



SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

CONDITIONS



ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 2/10/2017

PAGE: 1

TO: KANDEY COMPANY INC
19 RANSIER DR
WEST SENECA NY 14224-2245

NO.: 2017-05
DATE: 2/10/2017
CONTRACT: 17-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN SERVICE CONN. FEE	BILLING ACCOUNT NO
315913570	6205 MAIN ST	AMHERST	ERIE COMMUNITY COLLEGE	8"	PPP	WATER DISTRICT A		17,700.00	60603712-4

COMMENTS: OWIP# 61271

DISTRIBUTION ENGINEER: *Joseph P. Havelle* 2/10/17

COMPTROLLER: *Karen D. Sanderger*

SECRETARY: *A. J. D.*

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

CONDITIONS

Amey
2-10-17

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 2/10/2017
PAGE: 3

TO: 716 SITE CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2017-05
DATE: 2/10/2017
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960042	6640 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615379-0
960048	6690 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615385-3
960083	4359 NANCY CT	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615422-3
865908211	4 WOODSHIRE CT	ORCHR PARK	THOMAS J JOHNSON	1"	Residential				2,000.00	18287350-3
COMMENTS: OPF OF KNOB HILL RD & HEARTHSTONE TER										
867909383	5970 ARMOR DUELLS RD	ORCHR PARK	FORBES HOMES INC	3/4	Residential				2,000.00	60602722-4

DISTRIBUTION ENGINEER:

[Signature]

COMPTROLLER:

[Signature]

SECRETARY:

[Signature]

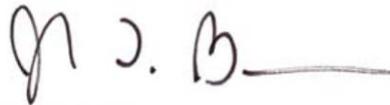
CONDITIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

[Handwritten initials]
2-10-17

VIII. - ADJOURNMENT

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read "J. T. Burns", followed by a horizontal line.

Joseph T. Burns
Secretary to the Authority

SLZ